



**CITY OF WELDON SPRING
BOARD OF ALDERMEN WORK SESSION
ON TUESDAY, MAY 24, 2022, AT 6:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that a Work Session will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link to join Zoom Video-Conference Meeting:

<https://us02web.zoom.us/j/89939668597?pwd=VUFsWDQ3dkJJUm5CcXIWRzJ5OUd5UT09>

Meeting ID: 899 3966 8597

Password: WS052422

Or by telephone dial: 1-312-626-6799

Meeting ID: 899 3966 8597

Password: 58663664



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This notice was posted at 5401 Independence Road on 5-23-22 at 8:20am by W C Marks

******WORK SESSION AGENGA******

1. CALL TO ORDER

2. BUSINESS FOR DISCUSSION

A. Crosswalk Connectivity Discussion

B. Strategic Planning

C. Policing

D. ARC Discussion

3. ADJOURNMENT

***** No votes are to be taken at a Work Session.**



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This notice was posted at 5401 Independence Road on 5-23-22 at 8:20am by Tim C. Hanky

ID #:	Focus:	Goal/Objective:	2023	2024	2025	2026	2027	Estimated Cost:
1	Capital Improvement Projects for Public Streets							
1.a		"Back" Wolfrum Safety Improvements - Engineering Study & EWG Funding Application (Study/application only).						
1.b		Minor arterial streets intersection/Pedestrian Crossing Traffic Study/Analysis for potential safety enhancements.						
1.c		Pursue SCC Road Board grant to conduct FHA Access study for westbound I-64 connection from Wolfrum/Technology Dr.						
1.d		Research feasibility for EWG grant to enhance Meadows Parkway by adding walking trail and removing gate.						
1.e		Research feasibility for EWG grant to enhance Westwood Dr. from Breeze Park to O'Fallon Rd. adding walking trail.						
2	Improve/Extend Access to Public Sewer Systems							
2.a		Engineering Study focused on HTO Corridor for sewer capacity & access - apply for matching grants.						
3	Improve/Extend Access to Public Water Systems							
3.a		Engineering Study focused on extending public water to City Hall/Park - apply for matching grants.						
4	Improve Broadband/High Speed Internet Services							
4.a		Partner with SCC Gov't to extend fiber to City Hall/Park with 50% cost-sharing grant.						
5	Pursue a single residential trash hauler on a city-wide basis							
5.a		Survey neighborhoods/HOA to learn which have a single trash hauler and satisfaction level.						
6	Add Amenities to Existing Weldon Spring City Park							
6.a		Stack facility projects together: Large Pavilion & Restrooms with Amphitheater next to Lake						
6.b		Outdoor sport/game activity/field (bocce ball, disc golf, pickleball court)						
6.c		Forebay/Lake - dredging, add rock, to bank, fishing dock, & fountain.						
6.d		Wildflower Meadow development in parks.						
6.e		Screened Maintenance Work Area - Parks Dept.						
6.f		Playground - Capital equipment replacement.						

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6.g.		Additional Paths/trails - abandon Nancy Lane but use as internal trail.						
7		Increase/enhance the number and quality of City Festivals/Special Events						
7.a.		Restructure and/or increase staffing to facilitate adding events/activities for public.						
8		Identify and Purchase New Park Property						
8.a.		Open to park/greenway land acquisition opportunities should they arise.						
9		Develop existing park land currently unimproved						
9.a.		Develop Lot C - 2.4 acre pocket park along Siedentop Rd.						
9.a.1.		Lot C to include: Parking lot, pickleball, shelter, trail, meadow, restroom, and open space, see Parks Master Plan						
9.b.		Add amenities to WSP 1 acre pocket park.						
10		Develop New and Inter-connected Walking/Biking Trail Systems						
10.a.		Select multiple short trail connections and prepare engineer site/construction plans.						
10.a.1.		Bid and construct multiple short trail connections throughout city.						
10.b.		Refer to Parks & Greenways Master Plan for future trail expansion and connections (pages 42-44)						
10.c.		Research feasibility/cost of walking trail lighting additions						
11		Maintain & Restore/Protect Historic Sites & Resources						
11.a.		Develop a concept plan for the "John Weldon Spring" site/area.						
11.b.		Reconstruct log cabin in storage or dispose of materials.						
11.c.		Identify preservation opportunities for the Francis Howell School House.						
12		Beautify Public Areas such as ROW, major entry points, etc.						
12.a.		Pursue feasibility and concept design of two entry point "welcome" monuments. Refer to 23.a. for city identity and image enhancements.						
13		Partner with nearby cities for access to their parks & recreation programs						
13.a.		Pursue opportunities to partner with neighboring communities to offer resident rate pricing and programs to WS residents.						
14		Pursue a Facility Condition and Needs Assessment (FCNA) for City Hall						
14.a.		Complete the FCNA study for City Hall and/or opportunities for expanded facility amenities.						

ID #:	Focus:	Goal/Objective:	2023	2024	2025	2026	2027	Estimated Cost:
14.a.1.		Identify specific City Hall improvements and pursue implementation.						
15		Enhance Police Protection Services						
15.a.		Exploring opportunities to enhance and expand policing services.						
15.b.		Exploring opportunities to outsource municipal court operations.						
16		Utilize technology/automated devices to enhance public safety						
16.a.		Research and pursue deployment of "Flock" camera system.						
16.b.		Research and pursue deployment of digital speed limit signs that capture traffic data.						
16.c.		Refer to 1.b. for pedestrian crossing review and potential enhancements.						
16.d.		Refer to 1.b. for justification to install LED lit/blinking stop/yield signs.						
17		Enhance & engage Citizenry through available communication mediums						
17.a.		Refer to 7.a. for consideration of restructuring of certain staff duties and/or hiring of additional staff.						
18		Retain & Recruit a Qualified City Work Force						
18.a.		Due to inflation and recruitment issues review current pay scale ranges and employee benefit offerings to remain competitive.						
19		Research and pursue technology to enhance City services						
19.a.		Open to opportunities to improve operations through software and technology enhancements.						
20		Review current staff duties/levels to ensure core duties are achieved						
20.a.		Refer to 7.a. and 17.a. for staffing analysis and potential changes to duties and roles.						
21		Foster Healthy Community Development Strategies/Policies						
21.a.		Review and update the City's P&Z Comprehensive Plan, last updated in May 2015.						
21.b.		Refer to 22.d. for development of targeted strategies for specific sites/areas of the city.						
22		Retain/Attract Businesses Utilizing Economic Development (ED) Strategies						
22.a.		Re-review the staff prepared ED Incentive Policy intended to attract new commercial investment and create quality jobs.						

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22.b.		Establish an "Advanced Industrial Manufacturing" (AIM) Zone for portions of the I-64 corridor through the SCC Port Authority.						
22.c.		Examine acceptable uses vs. desired uses for targeted commercial sites (I-64 & 94 corridors).						
22.d.		Select a consultant to conduct targeted market analysis for commercial corridors, identifying best and desirable uses.						
22.e.		Develop a RFP seeking business/developer investment for targeted and specific sites/areas of the City.						
23		Develop marketing and branding plan complimenting the City's attributes						
23.a.		Combination of in-house development and external consultant to finalize City marketing plan. (i.e. 'gateway to MO Wine Country')						
24		Pursue annexation of unincorporated land/properties						
24.a.		Open to annexation opportunities of adjacent land/properties into the city limits.						
25		Capital Equipment Purchases to expand in-house capabilities						
25.a.		Public Works/Parks - Mid-sized skid-steer loader with bucket and attachment for street sweeping operations.						
25.b.		Public Works/Parks - Heavy duty 4x4 dump pickup truck, snowplow, salt spreader, & heavy duty equipment trailer.						
25.c.		City Hall - Mid-sized vehicle for misc. city staff to utilize for local travel purposes.						



CITY OF WELDON SPRING

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Weldon Spring, MO 63304
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MEMORANDUM

To: Mayor Lickliger & Board of Aldermen

Date: 05/20/22

From: Michael Padella, City Administrator

Subject: Police Services – Draft Scope of Services with Enhancements & Increased Police Patrol Options

Cc: Bill Hanks, City Clerk

Our current three-year Intergovernmental Agreement with St. Charles County for Policing Services is set to expire on December 31, 2023, however, with 90 days written notice prior to December 31st of each year the agreement may be terminated early with no penalties.

The current term began on January 1, 2021. The annual cost for policing services with SCC is based upon actual costs to SCC on a per officer basis, and in order to satisfy the scope of the services it requires the equivalent of two full time officers. Below is the summary of annual expenses per the terms of the current Agreement:

- Year 1 (2021) \$210,546
- Year 2 (2022) \$213,031
- Year 3 (2023) \$227,386

Summary of current or “Base Policing Services’ Scope” provided by St. Charles County Police Department (SCCPD):

1. Provide municipal law enforcement patrol and crime response services to City for 70 hours per week (usually 10 hours per day)
2. 24/7 emergency response and coverage
3. Enforcement of City Codes
4. Provide Support Services such as:
 - a. Criminal investigations/detective work,
 - b. Forensic science and laboratory services
 - c. Dispatching Services
 - i. Dispatching of officers to 9-1-1 calls;
 - ii. Dispatching of officers to calls received from seven-digit dialing;

- iii. Regional Justice Information Systems (REJIS) transactions;
 - iv. Missouri Uniform Law Enforcement System (MULES) transactions;
 - v. Status checks;
 - vi. Criminal history checks;
 - vii. Dispatching service calls (non-emergency); and
 - viii. Other dispatching services as may be required from time to time
- d. Special Operations Services such as:
 - i. Canine
 - ii. Bomb Disposal
 - iii. Tactical Response Team (SWAT) Services
 - iv. Mobile radar unit deployment
 - e. Administrative Services such as:
 - i. Standard Operating Procedures and other operational/procedural manuals for SCCPD personnel
 - ii. Vehicle Maintenance and Repair
5. Police Officers write violations of the law referencing violations of existing Ordinances of the City of Weldon Spring. If no such ordinance exists, then to State law or County ordinance
 - a. Police Officers are available to testify as necessary at the Weldon Spring Municipal Court
 6. SCC Department of Emergency Communications provides law enforcement warrant entries and maintenance of Municipality's warrant file and copies of reports on arrests to the Weldon Spring Municipal Court
 7. Indemnification – City is not responsible for defense of claims against the SCCPD or other personnel providing services under the Agreement
 8. SCCPD provides all necessary training and certification(s) to Police Officers
 9. SCCPD has the right and duty to direct, supervise and control the day-to-day operation of law enforcement patrol and response services
 10. SCCPD promptly notifies the City of extraordinary incidents, or accidents involving serious injury or death
 11. SCCPD designee available to meet with City at least quarterly
 12. Provide regular police activities reporting to the City
 13. Patrol services are conducted with a SCCPD patrol vehicle with Police Dept. markings, carrying the designation "City of Weldon Spring" insignia as a permanent decal or temporary magnet
 14. Back-up and support of the Police Department is available to the designated Officer working the Weldon Spring contract, including but not limited to, Support Services
 15. Respond to concerns/issues provided by the City to SCCPD
 16. Vacation/out-of-town home checks

“No Cost” Option 1 – Enhancements to be added to the “Base Policing Services’ Scope”:

- Provide a dedicated and fully insignia police patrol vehicle assigned to officers assigned to work the Weldon Spring contract on a regular and consistent basis. This assumes inclusion for two to three police vehicles.
 - Provide full routine maintenance for Weldon Spring patrol vehicle and backup vehicle(s) for/when in the shop
- Special Operations:
 - “Golf cart patrols” or alternative modes (bicycle, walking, etc.) of patrol in neighborhoods and during special events
 - Regular motorcycle patrols
 - Periodic traffic enforcement units focusing within WS city limits
- Integration of “Flock Camera” system (or comparable) with Dispatching Services for monitoring and notification to law enforcement officials
- Law Enforcement Activity and Crime Reporting and Statistical Analysis
 - Segregate Weldon Spring law enforcement activity and crime data, trends, and statistics and provide reporting/data to the City and FBI (if feasible)
 - Provide to the City monthly reports and summary/analysis of the information
 - Meet with City designee at least monthly to discuss informally
 - Upon request by City, ability to provide and review patrolling activities through a robust GPS tracking/mapping system for patrol vehicles (accountability)
 - Attend Board of Aldermen meeting and provide summary and analysis for activities and crime reports on a quarterly basis.
 - On an annual basis provide WS city elected officials the opportunity to tour police facilities and meet with police department personnel
- Police Department Communications
 - Provide a quarterly article for the City’s Newsletter with tips, trends, etc. unique or pertinent to the Weldon Spring community
 - Provide a profile or “up-close-look” article on a police officer assigned to Weldon Spring for social media and newsletter distribution by the City
- Community Engagement
 - Coordinate with the City a list of public festivals/special events for the coming year and ensure a Police Department representative participates
 - Upon request (by the City or a HOA) send a Police Department representative to attend subdivision HOA annual meetings to listen to concerns and answer questions
 - When planned, invite the Weldon Spring community to tour the police facilities and equipment and meet with police officers and personnel

Option 2 - Enhancement to “Base Policing Services’ Scope” including Option 1 enhancements above:

- Provide municipal law enforcement dedicated patrol and crime response services to the City for a minimum of 112 hours per week (usually 16 hours per day)

Option 3 – Enhancement to “Base Policing Services’ Scope” including Option 1 enhancements above:

- Provide municipal law enforcement dedicated patrol and crime response services to the City for a minimum of 168 hours per week (24 hours per day)
 - This option may deploy two patrol officers in two patrol vehicles simultaneously at certain times of the day to obtain the 24 hours of patrolling
 - This option would require an additional fully insignia police patrol vehicle assigned to Weldon Spring

In Summary...

During preliminary discussions with St. Charles County Police Department (SCCPD) and the City of O’Fallon Police Dept. (OPD) the process to seek the above outlined enhanced and possible expanded patrol services will entail utilizing a Memorandum of Understanding (MOU) process. A MOU process is appropriate because any potential agreement struck between the City would be between two governmental agencies in partnership with one another. This is opposed to a Request for Proposal (RFP) process which tends to pit bidding parties against one another and is not a typical process used for development of an intergovernmental agreement.

I am seeking input and feedback from the elected officials regarding the above outlined scope of services so I may proceed with seeking the MOU from interested governmental entities adjacent to Weldon Spring.